# Getting your BYO device ready for school: Intune

## MacOS version

Intune is a secure mobile management system that allows you to access the school's network.

These instructions will show you how to enrol a BYO Mac device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please contact your school to obtain these details.

These instructions are for High Sierra or later versions of MacOS. You may find some of the screens look different to the ones provided here if you have an older version of MacOS or there are changes made to Intune.

If the installation fails at any time, please re-open the Intune app and try again.

**Please note:** If you have any problems with installing Intune or using it afterwards, please email: itsupport@pimlicoshs.eq.edu.au.

### How to install Intune

Step 1



To start, connect to the internet, open **Safari** and type in **portal.manage.microsoft.com** 





Step 2	2
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Microsoft	
Sign in	
mstud259@eq.edu.au	۴~
No account? Create one!	
Can't access your account?	
Sign-in options	

Enter the **@eq.edu.au** email address you were provided by your school and select **Next**.

Step 3



Your username may auto fill or you will need to enter the school username and password you were provided.

Then accept the terms and conditions and select **Sign in**.

#### Step 4



A prompt will pop up asking if you want to stay signed in, select **Yes**.







The Intune company portal will open, select **Devices**.

#### Step 6

• • •		🗎 portal.manage.microsoft.com
=	Queensland Department of Edu	ication QLD
	Devices	
	You don't have any managed dev	vices. Add this one by tapping here.
		1

Then, select the option that appears. This will either be You don't have any managed devices or Tap now to tell us which device you are using or add a new device.

#### Step 7



Please select **Download**. It may take a few seconds to complete.







Select the **Open box icon** at the bottom of your screen.

#### Step 9



Then select the **Open box icon** next to the Company Portal Installar pkg file.

#### Step 10



Please select Continue.







Please read the license terms and then select **Continue**.

#### Step 12



Select **Agree** to accept the license terms in the pop-up window.

#### Step 13



#### Next, select Install.







Please enter your username, password of your device and select **Install Software**.

#### Step 15



When the installation has finished, select **Close**.

#### Step 16



Once the program has completed installing, please select **Move to Trash** or **Bin** option.







The Microsoft auto update will appear. Select **Install** if there are updates waiting. Otherwise, select **OK**.

You may need to repeat this step a few times.

Once there are no more updates, you can close the Microsoft Auto Update program.

#### Step 18



Next, you need to enrol into Intune.

Select Launchpad and then select the Company Portal app.

#### Step 19



Then, select Sign In.







Microsoft		
Sign in		
mstud259@eq.edu.au	i	۴~
No account? Create one!		
Can't access your accou	nt?	
Sign-in options		

If presented with the Microsoft Sign in screen, enter your supplied EQ email address. Then, select **Next**.

#### Step 21

atilan	
Queensland Government	Department of Education
Managed Internet Service	
Sign in with your username and password	
Username * mstud259@eq.edu.au	
Password *	
I agree to the <u>conditions of use and</u>	privacy statement
Sign in	
Change my password	
Cancel sign-in	

Enter the username, password and accept the terms and conditions. Then select **Sign In**.







#### Then, select Continue.

#### Step 23



This explains what your school IT administrator can and cannot see on your Mac device.

Select Continue.





	What's pr	2411
	what's ne	ext?
. /	low Company Portal to sign in to the keycha	da.
2.1	iter your Mac login password	
a	onfirm device management in System Prefer	WIDER
Cild	Continue to proceed.	
Leo	more	

This screen outlines the next steps. When **What's next?** appears, select **Enroll** to finish the installation.

This may take a few minutes to complete.

#### Step 25

$\bigcirc$	Profiles/MD	M wants to make changes.
****	Enter your pas	sword to allow this.
	User Name:	digital
	Password:	•••••
		Cancel
		Caricer

Please enter the username and password for your device and select **OK**.

It may take a few minutes for the management profile to be installed.

#### Step 26



Then, select **Open System Preferences**.







# Select Management Profile and then **Approve**.

#### Step 28



Confirm you want to approve the Management Profile and select **Approve**.

#### Step 29



The system preference screen will be displayed and you can close this window.







The Intune company portal app window will still be open. Select **Continue**.

#### Step 31

CPLID accesss         Let's set up your device to access your email, devices, Wi-Fi, and apps for work.         To will need to:         Image: Comparison of the discretion	S	Set up Department of Education		
Let's set up your device to access your email, devices, Win-FL and apps for work: You will need to:           Very will need to:           Very burners of Education QLD requires you to install a Management profit to secure your device:           Very burners of Education QLD might need you to take action, like setting a postcode.           Currence gevice settings		QLD access		
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Learn more		Confirming device settings		
	Learn mo	re .		

Wait as the Company Portal updates the device settings.

#### Step 32



When the tick appears against Update device settings, your device has finished enrolling into Intune. Select **Done**.

It may take up to 15 minutes to finish installing. You can use the device in the meantime but please keep it connected to the internet.

Close the Company Portal.

You have now finished installing Intune.



