Online Services Consent Information

Introduction to the Online Services Consent Form for Pimlico State High School

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third party online services used in our school and how your child's information, including personal information and works, may be recorded, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

ABOUT THE ONLINE SERVICES

After evaluation, the principal has deemed specific third party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the terms of use and privacy policy, which outline how information and works will be used and under what circumstances they may be shared.

STUDENT INFORMATION

The consent collected by the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed and stored within online services (e.g., when registering accounts, only mandatory information will be disclosed).

STUDENT WORKS

Works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

PARENT INFORMATION

Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

PURPOSE OF THE CONSENT

Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register accounts, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transmit information to online services in order to manage school operations and communicate with parents and students.

It should be noted that, in some instances, the school may be required or authorised by the Education (General Provisions) Act 2006 (Qld) or by law to record, use or disclose the student's personal information or materials without consent.

VOLUNTARY CONSENT PROVISION
It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

CONSENT MAY BE LIMITED OR WITHDRAWN
You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

You may also limit your consent by providing consent for some, but not all, online services listed on the form.

Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

DURATION OF CONSENT
The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

WHO TO CONTACT
To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact Timothy Lever, HoD - Information Technology using email address tleve19@eq.edu.au or phone number 47593444.

PRIVACY NOTICE
The Department of Education is collecting the personal information on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

This form is to be completed by:
• **Parent/carer*;**
• **Student over 18 years; or**
• **Student with independent status.**
(*Note: Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.)

SECTOION 1. IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

a)   Full name of student: _____

SECTOION 2. INFORMATION COVERED BY THIS CONSENT FORM
a)   The consent collected by the form covers the following student personal information (identifying attributes):
• Student name (first name and/or last name)
• Sex/Gender
• Date of Birth, age, year of birth
AND the following school-based information (generally, non-identifying attributes*):
• Student school username
• Student school email
• Student ID number
• School
• Year Group
• Class
• Teacher
• Country
*In cases where registration and/or use requires a combination of school-based information (non-identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

b)   If an online service records, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the Additional consent requirements on the form. Examples may include:

- Student assessment
- Student projects, assignment, portfolios
- Student image, video, and/or audio recording
- Sensitive information (e.g., medical, wellbeing)
- Name and/or contact details (e.g. email, mobile phone number) of student's parent

SECTOION 3. APPROVED PURPOSE

This form records your consent for the recording, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:

- For your child to register an account for the online services
- For your child to use the online services in accordance with each service's terms of use and privacy policy
- (including service provider use of the information in accordance with their terms of use and privacy policy)
- For the school to:
  - administer and plan for the provision of appropriate education, training and support services to students,
  - assist the school and departmental staff to manage school operations and communicate with parents and students.

SECTOION 4. TIMEFRAME FOR CONSENT

The consent granted by this form is valid until 01-06-2027. Consent is obtained upon enrolment and renewed when students move into a new phase of learning (i.e. Years P-3, 4-6, 7-10 and 11-12).

SECTOION 5. CONSENT FOR ONLINE SERVICES

For each online service listed below, please indicate your choice to give consent or not give consent for the information outlined in Section 2 to be disclosed to the online service in accordance with the purpose outlined in Section 3, and for the timeframe specified in Section 4

Arduino	Boat Licence QLD
Data hosting: Offshore **URL:** https://www.arduino.cc/ **Purpose of use:** Arduino is an electronics platform allowing users to learn coding and programming through writing code, configuring Arduino boards, and sharing projects. **Terms of use:** https://www.arduino.cc/en/Main/TermsOfService **Privacy policy:** https://www.arduino.cc/en/Main/PrivacyPolicy/	**Data hosting:** Offshore URL: https://boatlicenceqld.com/ **Purpose of use:** The purpose of this website is to undertake practical assessment and examination to obtain boat and jet ski licences in Queensland. **Terms of use:** https://boatlicensing.com.au/home/usage-policy/ **Privacy policy:** https://boatlicensing.com.au/home/privacy-policy-2/
Canva for Education	**Cambridge GO**
Data hosting: Offshore **URL:** https://www.canva.com/education/ Purpose of use: Available on web and mobile, Canva is a design platform for creating graphics, presentations, posters and other visual content with a library of images, fonts, templates and illustrations. Canva for Education provides eligible school members free access to full features of Canva Pro version. **Terms of use:** https://about.canva.com/terms-of-use/ **Privacy policy:** https://about.canva.com/privacy-policy/	**Data hosting:** Offshore **URL:** https://www.cambridge.edu.au/go/ **Purpose of use:** Cambridge GO provides curriculum-aligned resources across a range of subject areas including Mathematics, Business and Commerce, Information Technology, Health, History and English. **Terms of use:** https://www.cambridge.edu.au/go/terms/ **Privacy policy:** https://www.cambridge.edu.au/go/privacy/
Connect'n'Grow	**Financial Basics Foundation**
Data hosting: Offshore **URL:** https://connectngrow.edu.au/ **Purpose of use:** Connect'n'Grow is a Registered Training Organisation providing Vocational Educational and Training courses in various industries. **Terms of use:** https://connectngrow.edu.au/terms-conditions/ **Privacy policy:** https://connectngrow.edu.au/privacy/	**Data hosting:** Onshore **URL:** http://financialbasics.org.au/ **Purpose of use:** Financial Basics Foundation is a charity organisation that offers online financial literacy education for secondary school students. **Terms of use:** http://financialbasics.org.au/terms-conditions **Privacy policy:** http://financialbasics.org.au/privacy-policy.aspx

Kahoot!	NelsonNet
Data hosting: Offshore **URL:** https://Kahoot.it **Purpose of use:** Kahoot! is a game based learning platform. It provides the ability to create, discover, play and share fun learning quizzes, surveys and activities for any subject, in any language, on any device, for all ages. **Terms of use:** https://kahoot.com/terms-and-conditions/ **Privacy policy:** https://kahoot.com/privacy-policy/	**Data hosting:** Offshore **URL:** https://www.nelsonnet.com.au/ **Purpose of use:** This service provides customisable, interactive and educational eBooks and digital resources to teachers and students. **Terms of use:** https://cengage.com.au/privacycentre **Privacy policy:** https://www.nelsonnet.com.au/legal/end-user-terms-of-service
Prodigy Game	**Quizlet**
Data hosting: Offshore **URL:** https://prodigygame.com **Purpose of use:** Prodigy is a game based learning platform to engage students in maths. **Terms of use:** https://www.prodigygame.com/main-en/terms-and-conditions/ **Privacy policy:** https://www.prodigygame.com/Privacy-Policy/	**Data hosting:** Offshore **URL:** https://quizlet.com/ **Purpose of use:** Quizlet is an online learning tool that allows users to create quizzes, flash cards and games. **Terms of use:** https://quizlet.com/en-gb/tos **Privacy policy:** https://quizlet.com/privacy
Twinkl	**Via Institute on Character**
Data hosting: Offshore **URL:** https://www.twinkl.com.au **Purpose of use:** An educational resources providing schools with digital teaching materials including lesson plans, assessments and interactive activites. **Terms of use:** https://www.twinkl.com.au/page/terms-and-conditions-schools **Privacy policy:** https://www.twinkl.com.au/legal	**Data hosting:** Offshore **URL:** https://www.viacharacter.org/ **Purpose of use:** The purpose of this service is to offer free online surveys based on a person's characteristics and allow users to review survey results. Users can also purchase survey reports, register for online courses and have access to free resources. **Terms of use:** https://www.viacharacter.org/terms-of-service **Privacy policy:** https://www.viacharacter.org/privacy-policy
Digital Solutions Online (DSO)	**Class Dojo**
Data hosting: Onshore **URL:** https://www.ipto.com.au/ Purpose of use: Digital Solutions Online provides resources for teachers and students learning programming via an interactive online curriculum. Specialist Digital Technologies curriculum resources include textbook style notes and tools and an interactive software suite. **Terms of use:** https://www.ipto.com.au/about/eula.html **Privacy policy:** https://www.ipto.com.au/about/eula.html Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored and published publicly	**Data hosting:** Offshore **URL:** https://www.classdojo.com/ **Purpose of use:** Class Dojo connects teachers with students and parents to build online classroom communities. Teachers can use this application for classroom tools (e.g., classroom noise monitor, timer, random student selector and group generator, and classroom directions), reward systems, student digital portfolios and to share classroom updates and student work. **Terms of use:** https://www.classdojo.com/terms/ **Privacy policy:** https://www.classdojo.com/privacy/ Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored and published
Creative Cloud K-12	**GeoGebra**
Data hosting: Offshore **URL:** https://www.adobe.com/creativecloud.htm **Purpose of use:** Creative Cloud is a suite of over 20 desktop and web-based design applications used for graphic design, video editing, web development, photography, and animation. **Terms of use:** https://www.adobe.com/au/legal/terms/enterprise-licensing/overview.html **Privacy policy:** https://www.adobe.com/privacy/policy.html Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored	**Data hosting:** Offshore **URL:** https://www.geogebra.org/?lang=en-AU **Purpose of use:** This service provides interactive mathematics software and classroom resources for all levels of education covering topics, including geometry, algebra, spreadsheets, graphing, statistics and calculus. **Terms of use:** https://www.geogebra.org/tos **Privacy policy:** https://www.geogebra.org/privacy Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored and published

Grok Learning **Data hosting:** Onshore **URL:** https://groklearning.com/ **Purpose of use:** Online platform for learning programming and computational thinking skills. **Terms of use:** https://groklearning.com/policies/terms/ **Privacy policy:** https://groklearning.com/policies/privacy/ Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored	**IXL** **Data hosting:** Offshore **URL:** https://au.ixl.com/ **Purpose of use:** IXL provides learning activites for Mathematics and English. Teachers can monitor students' progress using diagnostic information and learning analytics. **Terms of use:** https://au.ixl.com/termsofservice **Privacy policy:** https://au.ixl.com/privacypolicy Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored
Microsoft Forms **Data hosting:** Offshore **URL:** https://forms.office.com/ **Purpose of use:** The purpose of this website is to provide teachers the ability to create customised quizzes, surveys, questionnaires and polls for educational use in their classrooms. While on the department's network, teachers will be able to embed their forms via their OneNote Class Notebook. **Terms of use:** https://www.microsoft.com/en-us/legal/terms-of-use **Privacy policy:** https://privacy.microsoft.com/en-us/privacystatement Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored and published	**School Interviews** **Data hosting:** Offshore **URL:** https://www.schoolinterviews.com.au/ **Purpose of use:** Online parent-teacher interview, excursion and other event bookings platform for schools. **Terms of use:** https://www.schoolinterviews.com.au/terms **Privacy policy:** https://www.schoolinterviews.com.au/privacy Additional consent is being sought for the following reasons (as per Section 2b): • The following additional student personal information is disclosed: First Name; Surname; Enrolment information • The following parent personal information is disclosed: First Name; Surname; Email Address; Phone number; responses
Pearson Places **Data hosting:** Offshore **URL:** https://www.pearsonplaces.eom.au/ **Purpose of use:** Digital portal to access Pearson's suite of digital products including Reader+, Diagnostic and Lightbook. **Terms of use:** https://www.pearson.com.au/terms-of-use **Privacy policy:** https://www.pearson.eom.au/privacy-policy	**Scootle** **Data hosting:** Onshore **URL:** https://www.scootle.edu.au **Purpose of use:** Scootle is a national digital learning repository which provides Australian teachers with access to more than 20,000 digital learning items, provided by a wide array of contributors and aligned to core areas of the Australian Curriculum. **Terms of use:** https://www.scootle.edu.au/ec/p/conditions **Privacy policy:** https://scootle.edu.au/ec/p/privacy_policy
I'M ALERT **Data hosting:** Onshore **URL:** https://www.imalert.com.au **Purpose of use:** I'M ALERT Food Safety is an online food safety training program. **Terms of use:** https://www.imalert.com.au/terms.php **Privacy policy:** https://www.imalert.com.au/privacy.php	**Smartlab** **Data hosting:** Onshore **URL:** https://www.mysmartlab.com.au/ **Purpose of use:** Smartlab is an online literacy and numeracy diagnostic and teaching platform for schools, teachers and students. **Terms of use:** https://www.mysmartlab.com.au/Home/TermsAndConditions **Privacy policy:** https://www.mysmartlab.com.au/Home/PrivacyPolicy
State Library of Queensland **Data hosting:** Onshore **URL:** http://www.slq.qld.gov.au **Purpose of use:** State Library of Queensland (SLQ) is a library service which offers online access to eBooks, resources, journals, newspapers, manuscripts, movies and images. One Search, the State Library's catalogue, provides access to all of the State Library's collections. **Terms of use:** http://www.slq.qld.gov.au/services/membership/conditions **Privacy policy:** http://www.slq.qld.gov.au/home/privacy#membership	**Bebras Australia** **Data hosting:** Onshore **URL:** https://digitalcareers.csiro.au/Bebras **Purpose of use:** Challenges designed to encourage students to develop problem solving, critical thinking and computational thinking skills. Schools can participate in challenges or practise skills using previous challenges. **Terms of use:** https://education.csiro.au/terms-of-use/ **Privacy policy:** https://education.csiro.au/privacy-policy/ Additional consent is being sought for the following reasons (as per Section 2b): • Student works are: stored

Education Perfect

Data hosting:	Offshore

URL:	https://educationperfect.com

Purpose of use: Education Perfect allows teachers to create 'learning journeys' for classes and individual students. Teachers can choose from a range of curriculum aligned resources and review analytics to understand student progress.

Terms of use:	http://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_standard_terms_and_conditions_2018-07-26.pdf

Privacy policy:	https://www.educationperfect.com/legal/

Additional consent is being sought for the following reasons (as per Section 2b):
• Student image, video, and/or recording are: stored and published
• Student works are: stored and published
• The following additional student personal information is disclosed: Student image, video, and/or recording is stored and published
• The following parent personal information is disclosed: Student works are stored and published

Oxford Digital

Data hosting:	Onshore

URL:	https://www.oxforddigital.com.au/

Purpose of use:	Oxford Digital offers digital learning for literature and mathematics via eBooks, interactive modules, videos, teacher support and quizzes that are structured for Primary (OxfordOWL) and Secondary (obook and assess) curriculums.

Terms of use:	http://www.oxforddigital.com.au/terms.html

Privacy policy:	https://global.oup.com/privacy?cc=au

Additional consent is being sought for the following reasons (as per Section 2b):
• Student image, video, and/or recording are: stored and published publicly
• Student works are: stored and published publicly
• The following additional student personal information is disclosed: Students may choose to share their works, including images and video.
• Student information is able to be viewed by the public

Padlet

Data hosting:	Offshore

URL:	https://padlet.com/

Purpose of use: Padlet is an online collaboration tool used to share resources online between educators and students.

Terms of use:	https://padlet.com/about/terms

Privacy policy:	https://padlet.com/about/privacy

Additional consent is being sought for the following reasons (as per Section 2b):
• Student image, video, and/or recording are: stored and published publicly
• Student works are: stored and published publicly
• The following additional student personal information is disclosed: Students may choose to share works, including images and video of themselves.
• Student information is able to be viewed by the public

Soundtrap for Education

Data hosting:	Offshore

URL:	https://www.soundtrap.com/edu

Purpose of use:	Soundtrap for Education is a creative audio recording platform that enables learning through creation of music, podcasts, sound recordings and transcripts. The service allows uses to create, communicate and collaborate on sound projects, access recording tools, search instrument and sound effects libraries and integrate with additional third party services. *Note: This assessment applies to the Education version only.

Terms of use:	https://www.soundtrap.com/legal/terms/edu/world

Privacy policy:	https://www.soundtrap.com/legal/privacy/edu

Additional consent is being sought for the following reasons (as per Section 2b):
• Student image, video, and/or recording are: stored and published publicly
• Student works are: stored and published publicly
• The following additional student personal information is disclosed: Students may choose to upload works, including audio recording of themselves.
• Student information is able to be viewed by the public