Enrolment Information Booklet

Contents

SCHOOL POLICIES

Making a world of difference

Our Vision: Making a world of difference

Our Mission: Working collaboratively to develop life-long learners and global citizens who achieve personal excellence through their innovation, purpose, resilience, compassion and responsibility.

Our Values: In working together to achieve our vision and live out our mission, our school community is built on the values of excellence, respect, collaboration and community.

- **Excellence:** We have high expectations and encourage all members of our community to attain their personal best. We strive for excellence in all aspects of scholarship through effort and innovation. We take pride in our achievement and feel connected to a community of learning and excellence.
- **Respect:** We have respect for ourselves and others. We value all members of our school and wider community. We embrace diversity in people, culture and ideas. We acknowledge and respect Australia's First Nations peoples including the traditional custodians of the land on which our school stands. We treat others with honesty, consideration and regard. We respect our traditions of democracy and civil society.
- **Collaboration:** We appreciate the power of bringing people, cultures and ideas together. We work as a team with a unity of purpose and a diversity of expertise. We embrace the voice and perspectives of all members of our community. We believe that our success will flourish through collaboration, communication and cooperation.
- **Community:** We value meaningful connection with our community. Through our active citizenship, we strive to foster partnerships that enable us to serve others. We have a sense of responsibility to give back to our community and to contribute to society.

Attributes of a Pimlico Scholar: Our school community has a shared commitment to the attributes that we seek to develop in all learners. A Pimlico State High School scholar strives for excellence as they seek to develop themselves as a life-long learner ready to embrace their role as an active and engaged global citizen who displays:

- **Responsibility:** A Pimlico High Scholar is civic-minded, ethical and self-disciplined. They hold themselves accountable for their actions. They have a strong and ongoing connection to their school and community. They display leadership and integrity. They are committed to giving back to their community and conttributing to society.
- **Purpose:** A Pimlico High Scholar has a sense of passion. They are hard-working, committed and determined. They are an independent, self-sufficient and motivated learner. They are enthusiastic about continuing to learn and grow. They believe in their ability to make a positive difference in the world.
- **Resilience:** A Pimlico High Scholar is positive, persistent and adaptable. They are able to persevere as they strive to achieve their personal best. They are highly reflective and are able to monitor and nurture their own learning and wellbeing. They have pride in themselves and in their school. They have a sense of optimism about themselves and the world around them.

- **Compassion:** A Pimlico High Scholar is caring, respectful and kind. They can work constructively with others. They are empathetic, inclusive and value diversity. They strive to live out the school's CARE philosophy of co-operation, appreciation, respect and effort.
- **Innovation:** A Pimlico High scholar is creative, inquiring, curious and enterprising. They can think critically and problem-solve. They are forward-thinking, open-minded and adaptable. They value diversity in ideas. They are excited about contributing actively and positively to society.

Code of Conduct

The School Motto:
QUI ALIOS DILIGIT, IPSE DILIGITUR
If you show others respect, they will respect you.

All members of the school communities are to abide by the school's "Student Code of Conduct" and/ or the "Parent and Community Code of Conduct" in accordance with standards expected of students, parents and school personnel.

Students are expected to:
- Participate actively in the school's education programme
- Take responsibility for their own behaviour and learning
- Demonstrate respect for themselves, and other members of the school community and the school environment
- Behave in a manner that respects the rights of others, including the right to learn
- Co-operate with staff and others in authority.

As part of our school culture of a caring environment students should:

Co-operate with others
Appreciate the efforts of other people
Respect other people and their property
Effort – try your best

General Information

Enrolment Agreement

Before enrolling a student, the parent/guardian and student will be asked to sign an Enrolment Agreement included in the Application for Enrolment form. This agreement sets out the rights and obligations of students, parents and staff at the school and will require all parties to abide by the applicable Codes of Conduct as well as school policies provided in this Enrolment Information Booklet.

Subject Selections

Subject Selection Forms need to be completed for students enrolling in Years 9 - 12. Course Handbooks outlining course of study and subjects available in Years 9 - 12 are included in the Enrolment Kits.

Use of School Computers and Access to the Internet

There are guidelines for student use of computer equipment at school, including appropriate use of the internet. The "Acceptable Use Policy" is included in this Enrolment Information Booklet and a separate BYOD agreement form and third party consent agreement form are included in the enrolment application pack.

Consent to use, record or disclose copyright material, image, recording, name or personal information

If you are happy for your child's image to appear in photos, videos and other media formats, and for their work to be publicised, and for their name to be released, please sign the Consent Form incorporated with the Application for Enrolment form. Further information about how and where the information may be used is contained with the consent form.

Senior Education and Training Plan

Each student in Year 11 and 12 is required to have a Senior Education and Training Plan (SET) showing their planned pathway for further education, training or employment following completion of Year 10. Students should complete the one included in the Enrolment Kit, or, if they have already completed the SET Plan at their previous school, enclose a copy of the plan and return it to the school with the enrolment form.

Course Outlines

Course Outlines for each subject, with details of the learning and assessment programme for the year, are issued early in Term 1.

The Student Handbook

The Student Handbook is a homework diary with specific information on Pimlico State High School. It is commonly called "the blue book" and is issued to all students on their first day of attendance. Students must take "the blue book" to all classes for the recording of their homework.

Identification Cards

All students who join the Student Resource Scheme have an ID card issued annually. The ID card shows the student's name, date of birth and year level as well as his/her photograph. It also includes the student's school identification barcode. ID photos for all students are taken in Term 1.

Students who enrol after this have their photo taken for their ID card at Student Services (A8). Students will be issued with the ID Card after joining the Student Resource Scheme, or, if they are not in the scheme, by paying the subject charges and purchasing the card.

ID cards are used when borrowing books from the Library, collecting books and materials distributed under the Student Resource Scheme, and when making payments to the school for excursions, camps etc. It may also be used for identification of the student, e.g. when signing in late to school.

The ID card expires on 31 December each year and must be renewed for the following year. Replacement cost for a lost or stolen ID Card is $6.00.

Note: The ID card is designed for school use only and may not be accepted by businesses in the community as an official means of identification, though it is accepted by some cinemas.

Student Resource Scheme

Parents/caregivers are directly responsible for providing their students with textbooks and other resources for the student's use while attending school. The Student Resource Scheme is a cost effective method of purchasing resources and textbooks offered to families and is the most economical approach to provide the necessary items to enable student learning. It offers value for money when compared to purchasing these textbooks and other resources yourself and saves parents/caregivers the need to shop around for textbooks.

The SRS fee is $275 per student. This can be paid in full as a single payment or:
•   a deposit of $100 can be made by Friday Week 3 of Term 1, 2023
•   a second instalment of $100 is due by Friday Week 3 of Term 2, 2023
•   a final payment of $100 is due by Friday Week 3 of Term 3, 2023

Additional Charges

For students who participate in the following voluntary extra-curricular programs, the following charges remain payable regardless of whether you are participating in the Student Resource Scheme or not as this fee covers the cost of participating in these programs. Below are 2023 costs:
•   Instrumental Music inc Choir/Guitar $90.00
•   Choir/Guitar alone $30.00*
•   Instrument Hire $90.00
*If you are participating in the Instrumental Music Program as well as Choir/Guitar, only the $70 Instrumental Music fee is payable.

Subject Charges

Various subjects in Years 11 and 12 contain additional subject charges. Details of these charges can be found in the Senior Subject handbook and on the subject selection forms for those year levels. Students enrolled in these subjects will be required to pay these fees at the same time as parents make their contribution to the Student Resource Hire Scheme. Students who enrol in VET subjects delivered by an external VET provider must pay the subject charge by the due date or they will be removed from the subject.

* The SRS pricing is reviewed annually & subject to change. Prices are correct as of time of printing.

What the scheme provides

The $275 SRS fee paid by parents/caregivers, together with the Government Textbook Allowance paid directly to the school, provides a range of resources for student use, including:

- textbooks for any subjects, in print and/or electronic format, as required;
- printed booklets to supplement/replace textbooks in some subject areas;
- a homework diary (Student Handbook, referred to as the Blue Book);
- ID card;
- a wide range of novels for English;
- audio-visual and computer hardware and software in addition to that supplied by the Department of Education;
- remedial teaching kits and materials;
- student portfolios (subsidised);
- technology contribution for internet access, student printing and software licensing;
- additional library resources;
- hats (Year 7 students & students new to the school)
- other items required to help provide a high quality educational service to students, e.g. sporting equipment.

The scheme provides this package for a set fee for all subjects studied by the student and is not available in part, ie. for individual subjects. Some subject areas may not access a paper or electronic textbook, however, these subjects will have greater reliance on printed booklets, audio-visual, computer materials, class sets of various books and a variety of expendable materials such as timber, steel, associated hardware and foodstuffs.

What the scheme does not provide

The scheme does not provide the basic "consumables" required by students. Please refer to the stationery list for items required for each year level. Please note that the general stationery is required on the first day of school.

How do I participate in the scheme?

Should you choose to participate in the Student Resource Scheme, you are required to complete the Student Resource Scheme Participation Agreement Form for each of your children by ticking **YES** and return the form together with payment to the School office. Once payment has been received your child will then be issued with the resources.

What if I do not pay the scheme fee

Should you choose not to participate in the Student Resource Scheme, you are required to complete the Student Resource Participation Agreement form, tick **NO** and return this form to the School office. An invoice will still be issued for subjects-specific fees as well as a charge for required items supplied by the school, including:
- student diary
- ID card
- technology contribution

You will also be required to source and purchase the textbooks and other resources listed on the relevant Year Level Requirement list. This list is available on request at the School office. You can then receive your Government Allowance portion as a direct credit either against your invoice or as refund. No books or resources provided under the scheme will be issued to students whose parents/caregivers choose not to participate.

Voluntary contributions

The P&C Association is conducting a voluntary donation scheme to raise funds for future development of Performing Arts facilities. Any donation would be greatly appreciated. Payments can be made in person or via a bank transfer. Please ensure you put "Voluntary Contribution" in the description. A receipt will be provided to you for taxation purposes.

Non-payment of fees after agreeing to participate

The school operates the SRS to benefit all eligible students. It is not viable for the school to provide this service if fees are outstanding. Students with outstanding fees may not be permitted to participate in optional extra-curricular activities. These activities include:
•   Ski Trip/Study tours
•   Purchase of a senior jersey
•   Year 12 Formal
•   Camps eg. Leadership Camp, Music Camps etc
•   Other activities that are deemed to be extra-curricular in nature

Further, students will not be entitled to products made in subject areas, for example Design & Technology and Art.

Those parents/caregivers signing to join the Student Resource Scheme have entered into an agreement and there is an obligation to pay these fees in exchange for the use of subject requirements and receiving the many other benefits. If the parent/caregiver has not attempted to make payment or arranged for payment, textbooks and resources may be withheld or retrieved and the parent/caregiver is then responsible for the payment of any fees due.

Making payment

Payment for the Student Resource Scheme can be made after you have received confirmation that your enrolment application has been successful. Payment methods are explained on the Agreement Form.

When do students receive the textbooks

Students will receive their textbooks during class time in the first few weeks of Term 1 once SRS deposit or full payment has been made.

Enrolment Management Plan

Pimlico State High School is subject to an Enrolment Management Plan. Priority for enrolment is given to children who permanently reside with their parent or legal guardian within the defined catchment area for the school. However enrolment is not limited to residents of the catchment area and other children will be accepted for enrolment for the available places taking into account the following priorities:

•   Children who permanently reside with their parent or legal guardian within the catchment
•   Siblings of students already enrolled (and who will continue to attend the following year)
•   Children whose parent or legal guardian is employed by the school
•   Students accepted for the school's programs of Excellence in Music

Other applicants will be placed on a waiting list and accepted for further available places in chronological order of receipt of completed enrolment application.

Catchment Area

The boundary for the catchment area is based on equal distances between neighbouring high schools and is defined by the catchment area map for Pimlico SHS. A copy of the map is displayed at the school office and is available as a link from the Enrolment page of the school website www. pimlicoshs.eq.edu.au. Please note that this map shows only the approximate position of the catchment area boundary. For all streets at or near the boundary, confirmation of the catchment status of individual properties must be obtained from the school office.

Documentation required

The following documents will be required to accompany the application for enrolment:

Identification, confirmation of age and eligibility for enrolment
•   Child's Birth Certificate (original must be shown)
•   And, if born outside Australia,
•   Australian Citizenship Certificate OR
•   Permanent Australian Residency document OR
•   Passport and Visa. (original of any of these must be shown)
School reports
•   Child's school reports for the previous two semesters
•   Child's Year 5 NAPLAN report (for Year 7 applications)
•   Child's Year 7 NAPLAN report (for Year 8, 9 applications)
Parent's principal place of residence (inside catchment applications)
•   Current electricity account in the name of the parent or legal guardian of the student for supply of domestic electricity (showing usage) to the premises where the student resides
    plus
•   (home owners) Townsville City Council rates notice or Contract of Sale (stamped) in the name of the parent or legal guardian of the student for the premises where the student resides
    OR
•   (lease holders) Lease in the name of the parent or legal guardian of the student for the residential address of the student, and Rental Bond lodgement receipt.
Application for Program of Excellence
•   Relevant documentation to demonstrate Music Excellence

Compulsory Attendance

All students must be in attendance each school day. Students with excessive absences are not eligible for Queensland Curriculum and Assessment Authority (QCAA) ratings, and post-compulsory age students with excessive absences (i.e. not participating in the programme of instruction) may have their enrolment cancelled. Students must be on time for scheduled classes, be ready to learn and to take part in school activities. Students attend school from 8.45am until 3.00pm Tuesday – Friday and 8.45am until 2.50pm on Monday.

Absences

All absences must be verified by a note from the parent/guardian or reported by SMS or through the QParents app. It is important that students arrive in time for roll-marking in Care Group at 8.45am. If late, students must report to Student Services in A8 with a note from the parent/guardian regarding the reason for lateness. Students will be marked "absent" on the roll if the student is not present in Care Group or does not report to Student Services in A8 on arrival at school. Students may not leave the school grounds during the day without permission from the Administration, and no student will be sent home from the school before 3.00pm without prior notification from the parent/guardian. If parents need to collect their child during school hours they should send their child with a note to present to Student Services in A8 at the start of the school day or ring the General Office as early as possible in the school day.
NB – School finishes at 2.50pm on Mondays only.

Complaints Management

There is a formal process available to students who may have a complaint about an aspect of their schooling. The Student Grievance Procedure covers decisions about curriculum issues, assessment, discrimination, school policies and daily routines and practices in and out of the classroom.

Assessment Policy

Each subject's course outline and full assessment programme will be distributed by the class teacher at the start of the course.

Drafts must be submitted for all assignments prior to the due date. Due dates for assessments must be adhered to **strictly**, unless there are exceptional circumstances which are covered by the following provisions:

ASSESSMENT POLICY Years 7 – 10

1. For Years 7-10 an extension of time may be granted by the Head of Department **prior to the due date**, if, in his or her opinion, sufficient reason exists. Computer related reasons may not be sufficient enough reason to grant an extension unless proof of repairs can be provided.
2. **Extended absence due to illness up to and including the deadline:** Parents should produce a note or medical certificate for the student.
3. **Absence due to illness on due date:** Parents should produce a medical certificate or a note of explanation for the student or the student may email the assignment to their teacher. If necessary, on their return, the student must organise an extension (variation to assessment) to complete the assessment.
4. **Absence due to special circumstances, eg. bereavement:** Parents should contact the school to discuss the circumstances.
5. It is a requirement that all assessment items are completed.

Each assignment must be the student's own work.

Assignments must be delivered to the appropriate teacher in accordance with the stated time and date indicated on the task sheet.

Some subjects have assignments for which it is not possible to give a due date on the course outline. Class teachers will notify students at least 2 weeks in advance of this type of assessable work.

NOTE: Late assignments will receive feedback, **but will not be credited towards the student's level of achievement for that subject.** The result will be based on draft(s) or work viewed by the teacher on or before the due date.

ASSESSMENT POLICY Years 11 – 12

The Assessment Policy for Year 11 and 12 is available on the school website, and from the school office on request.

Students in Year 11 and 12 are undertaking either the Queensland Certificate of Education (QCE) or Queensland Certificate of Individual Achievements (QCIA) and the assessment policy is based on the QCE and QCIA Policy and Procedures published by the Queensland Curriculum and Assessment Authority (QCAA).

The policy addresses
• Submission of assessment
• Access arrangements and reasonable adjustments (AARA), including requests for extensions
• Drafting, scaffolding and response length
• Academic integrity

Homework Policy

RATIONALE

Homework provides students with opportunities to consolidate their classroom learning, set the pattern of behaviour for lifelong learning beyond the classroom and involves family members in students' learning. The setting of homework takes into account the need for students to have a balanced lifestyle. This includes sufficient time for family, recreation, cultural pursuits and employment where appropriate.

PURPOSE

Homework that enhances student learning:
• Is purposeful and relevant to the student's needs
• Is appropriate to the phase of learning (Junior or Senior)
• Is appropriate to the capability of the student
• Develops the student's independence as a learner
• Is varied, challenging and clearly related to class work
• Allows for student commitment to recreational, employment, family and cultural activities

STUDENTS' LEARNING NEEDS

Homework can engage students in independent learning to complement work undertaken in class through:
• Revision and critical reflection to consolidate learning (practising for mastery)
• Applying knowledge and skills in new contexts (a topic of interest, an authentic local issue)
• Pursuing knowledge individually and imaginatively (investigating, researching, writing, designing, making)
• Preparing for forthcoming classroom learning (collecting relevant materials, items, information)

CONSIDERATION OF STUDENTS' OTHER COMMITMENTS WHEN SETTING HOMEWORK

In determining homework, it is important to acknowledge that students may be engaging in many different activities outside of school. These include a range of physical activities and sports, recreational and cultural pursuits. Older students may also have part-time employment. Some students may have responsibilities as caregivers.

HOMEWORK APPROPRIATE TO THE PARTICULAR PHASE OF LEARNING

Students are to be assigned homework, as appropriate, in each subject on a regular basis.
The following is to operate as a guide in determining the amount of set homework that students might be expected to undertake, and includes time devoted to the submission of assignments:
Year 7:   approximately 30 minutes per day, up to 3 hours per week
Year 8:   approximately 45 minutes per day, up to 4 hours per week
Year 9/10:   approximately 60 minutes per day, up to 6 hours per week
Year 11/12:   approximately 120 minutes per day, up to 15 hours per week

Years 11 and 12 additional information regarding homework

The amount of time devoted to homework and independent study will vary according to the student's learning needs and individual programme of learning, determined through their Senior Education and Training (SET) Plan.

Students should be independent learners exercising their own judgement as to the out-of-hours time they devote to their studies. Care should be taken to ensure that a balance is maintained between the various demands of study, sporting, recreational, cultural or part-time employment activities.

RESPONSIBILITIES

Teachers
Teachers can help students establish a routine of regular, independent study by:
• Setting homework on a regular basis
• Clearly communicating the purpose, benefits and expectations of all homework
• Checking homework regularly and providing timely and useful feedback
• Using homework that is varied, challenging and directly related to class work and appropriate to students' learning needs
• Explicitly teaching strategies to develop organisational and time-management skills and providing opportunities to practise these strategies through homework (Note: teachers must ensure that students write the homework task in the Student Handbook ("blue book") before leaving the classroom.)
• Giving consideration to other academic and personal development activities (school-based or other) that students could be engaged in when setting homework
• Communicating with parents/caregivers any developing problems concerning their child's homework and suggesting strategies to assist with their home work

Students
Students can take responsibility for their own learning by:
• Being aware of the school's homework policy
• Discussing with their parents/caregivers homework expectations
• Accepting responsibility for the completion of homework tasks within set time frames
• Following up on comments made by teachers
• Seeking assistance when difficulties arise
• Organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment.

Parents
Parents and caregivers can help their children by:
• Encouraging them to organise their time and to take responsibility for their learning
• Helping them to complete tasks by directing them to resources
• Encouraging them to read, and to take an interest in, and discuss, current local, national and international events
• Helping them to balance the amount of time spent completing homework and recreational activities such as watching television, playing computer games, playing sport.
• Contacting the relevant teacher to discuss any concerns about the nature of homework and their children's approach to the homtework.

Use of mobile phones & other devices by students

Use of mobile phones and other personal technology devices by students: 2021 - 2023

Digital literacy refers to the skills needed to live, learn and work in a society where communication and access to information is dominated by digital technologies like mobile devices. However, the benefits brought about through these diverse technologies can be easily overshadowed by deliberate misuse which harms others or disrupts learning.

Modern education systems are evolving and progressively more learning is taking place online or is supported through online activities. The knowledge and confidence to navigate and use these technologies safely while developing digital literacy is a responsibility shared between parents, school staff and students.

It is agreed that time and space should be provided at school where technology is not permitted, and students are encouraged to engage in other social learning and development activities. Students, parents and visitors will see posters around the school that clearly identify that student mobile phones and other personal technology devices should be powered off and out of sight.

There are times when it is genuinely appropriate and beneficial for students to have access to a device. These guidelines recognise that devices are useful to students in some learning settings, and that students should be able to access them at appropriate times. There is, however, the potential for misuse of devices by students at school, and action needs to be taken to prevent devices being used in an inappropriate way.

Personal Technology Device Responsibilities

The responsibilities regarding personal mobile devices at school or during school activities, are outlined below.
- If parents need to collect their child during school hours they should send their child with a note to present to Student Services in A8 at the start of the school day or ring the General Office as early as possible in the school day.
- In circumstances where the parent needs to be contacted (e.g., when a student becomes ill at school) school personnel must be advised, and contact will be made with the parent by General Office staff.
- Students are to have personal technology devices including mobile phones, tablets, head-phones, in-ear buds and other accessories off and away from the first bell of the school day until the end of the school day. This includes during classes and break times.The only exceptions to this are:
  - Devices can be utilised when school staff specify it is as an integral part of a learning activity
  - Use for making electronic payments at the Finance Counter and at the Canteen;
- During break times, if a student is found using a personal technology device outside of the above exceptions, they will be given one chance to switch it off and put it away. If they do not comply with staff instructions to switch off their device and put it away, they will be asked for their device for confiscation.
- At the start of lessons, teachers may remind students of the expectation that their personal technology devices are off and away as part of the set-up routine of a lesson. This routine serves as the students' reminder of the expectation the device is powered off and is away during class time. This is the only reminder given in the lesson.
- If a student uses their device without permission during a lesson (including if they are out of the classroom) they will comply with staff instructions when asked for their device for confiscation.
- After staff specified use, the device must again be powered down and put away.
- Students bringing their own laptop or tablet are required to connect to the school's network as part of the BYOD program.

Unlawful or suspected unlawful use of a personal technology device at school will result in the device being confiscated and handed to the police for further investigation.

Students who have a complaint about a school related issue should follow the school's Incident Report procedure and make the complaint to the relevant staff member to assist them instead of ringing parents/guardians. This enables the student to develop independence and appropriate problem-solving skills. The relevant staff member will contact parents/guardians where required.

Students are urged to ensure the security of their personal technology devices at school, as with other valuables. These devices are brought and used at the owner's risk. The school does not accept liability for the loss, theft, or damage to mobile phones or personal technology devices brought to school.

School staff will follow lesson set up procedures and remind students that their devices should be powered down and out of sight. School staff will attend to students who fail to meet the requirements above by confiscating the device and taking it to the General Office:

Confiscation of personal technology devices:

1. On the first occasion in a term, the student's device will be kept securely at the General Office, labelled with the student's name. The student is permitted to collect their device at the end of the school day.
2. If a student's device is confiscated on a second occasion during a term, the student's device will be kept securely at the General Office, and they will be spoken to by a Deputy Principal or HoD of Student Development who will also contact the student's parent/guardian. The student is permitted to collect their device at the end of the school day
3. On the third occasion during a term that a student does not comply with school expectations, the device will be confiscated and kept securely at the General Office. The student's parent / guardian will be contacted and the device will only be returned to the parent/guardian.

NOTE: Teachers should promptly take devices to the office for safe-keeping and so they can be collected by the student at the end of the school day. If a device is confiscated towards the end of the school day and the teacher will not be able to take it to the office directly at the end of the school day, they should attempt to contact the office to find out if the student has previously had their phone confiscated. Unless it is the third or more occasion that a student has had their phone confiscated, the teacher may return the phone directly to the student before recording the confiscation with the office.

Procedure if student refuses to hand their personal technology device to school staff for confiscation

The staff member notifies the relevant Year level Deputy Principal/HoD Student Development and their Support staff member. On the first occasion of refusal to hand their device to a staff member, the student will be required to hand their device to the Year level Deputy Principal/HoD Student Development or their Support staff member and they will then be required to hand their device to the office in A8 for three full days. On second and subsequent refusals the student will be required to hand their device to the Year level Deputy Principal/HoD Student Development or their Support staff member and they will then be required to hand their device to the office in A8 for five full days.

Students who refuse to hand their personal technology device to their Year level Deputy Principal/ HoD Student Development or their Support staff member will be dealt with under the school's Disciplinary Consequences.

Student use of computers & access to the school network, internet, intranet & extranet

INTRODUCTION

One of the major focus areas at Pimlico State High School is teaching students how to use computers to assist them in their studies. Through the curriculum, the school aims to provide all students with computer skills that will assist them in being highly employable, skilled citizens. If students are to have access to this equipment, particularly if they are to obtain access to the internet, they must be prepared to follow school guidelines.

USING THE INTERNET

Access to the internet enables students to explore libraries, databases and bulletin boards and exchange messages throughout the world. The school believes that the benefits for students accessing this information, and the opportunities for collaboration the internet provides, exceed the disadvantages. However, it is the parent's right to set standards and convey these to their own child by giving or refusing their child permission to use the internet. Parents need to be aware that their son/daughter will have access to unseen electronic information which may not have been screened for student use. This school cannot control all of the information found on the internet, or people's actions or the quality and content of information available. We trust our students and staff to know what is an appropriate use of the internet. If a student does not follow the school's guidelines, their privilege of using the school's computer equipment will be withdrawn.

USING EMAIL

As part of the student's enrolment at the school, each student will be given an email account. The purpose of this account is to provide students with the ability to work on school files at home, if they wish. This account is monitored by school staff and Department of Education officers and is not to be used for personal purposes. Inappropriate use of this account will result in the student losing access to it.

CONDITIONS

In order for students to gain access to the computer equipment the school, and/or to obtain access to the school network or to the internet, and to be given an email account, students and their parents/guardian must agree to the following conditions:

Acceptable Use

- The student will use the school's computers only for curriculum-related purposes. Commercial (for profit) or frivolous (game playing) use is not permitted;
- The student will not create or distribute any images, sounds, messages or other material which are obscene, harassing, racist, inflammatory, malicious, fraudulent or libellous. The student will not use the equipment for any activity that may be considered unethical, immoral or illegal.
- System components of the computer, including hardware and software, shall not be destroyed, modified or abused in any way;
- Use of the computers to access, store or distribute obscene or pornographic material, is prohibited;
- Subscriptions to mailing lists, bulletin boards, chat groups and commercial on-line services, must be approved by the student's teacher. Costs incurred for the unauthorised use of commercial services on the internet, will be borne by the student, or for those under 18, their parent/guardian.
- Students will not download, email or store executable files (.exe) or zip files on the school's computer network.
- Students who have their own device must complete the BYOD agreement form.

SECURITY OF COMPUTER EQUIPMENT AND SOFTWARE
• The student must not attempt to gain unauthorised access to any computer system, network, data, resources, programs or system privileges;
• The student will not attempt to find or exploit any gaps in computer security. If the user notices any security weaknesses or suspects anyone tampering with system security, they must notify the teacher immediately;
• The student will not intentionally seek information about, browse, obtain copies, delete or modify files, passwords or data belonging to other people;
• If the student is using computers attached to the school's computer network, they must use their own account, which is given to the student by the school. Students are not to share their login name or password with other students. Students are responsible for all activity under their account name;
• School staff may view student files and communications.

Personal Security Issues
• Personal information such as a student's address and phone number should remain confidential when communicating on the Internet. Students should never reveal such information;
• The student will not make appointments to meet people in person who have been contacted on the Internet without permission from parents;
• The student will notify their teacher whenever they come across information or messages that are dangerous, inappropriate or make them feel uncomfortable.

Workplace Health and Safety
• Students should never attempt to repair or fix computer equipment. If a problem occurs, students should notify their teachers immediately.

Copyright
• The unauthorised installation, use, storage or distribution of copyrighted software or materials on school computers, is prohibited.

Insurance arrangements & accident cover for students

Activities at school and on school excursions, particularly sports and field trips, carry inherent risks of injury.

Parents are advised that the Department of Education does not have student accident insurance cover for students.

If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs are the responsibility of the parent or caregiver.

It is up to all parents to decide as to what types and what level of private insurance they wish to arrange to cover their child for any accidental injury that may occur.

Insurance Information – Work Experience Placements only

Access to the following two forms of protection is available only when the Principal of a school has signed a written agreement with the employer to place a particular student on work experience.

\Worker's Compensation

The Department of Education insures students from state schools attending an approved work experience placement under a Contract of Insurance with WorkCover Queensland. Students are insured against injuries, permanent impairment or death occurring while undertaking work with the approved provider or while travelling directly between their home or school and the site where the placement is provided. The insurance also covers payments for medical or hospital treatment associated with injuries, for rehabilitation or for artificial limbs. Parents who choose to take out personal accident insurance for their children should make private arrangements. The work experience provider (employer) has no responsibility for costs associated with this cover.

Liability Insurance
The Department of Education has an arrangement with an insurer to indemnify students and work experience providers (employers) on approved work experience placements.

The policy:
• indemnifies the work experience provider against liability in the event that a student is injured while on the premises of the work experience provider, or at another location, while carrying out work experience duties on behalf of the work experience provider
• indemnifies the student against liability if the work experience provider or an employee is injured, or the student damages property
• indemnifies the work experience provider and the student where injury or damage to the property of a third party arises out of the work experience.

Access to the two forms of protection is available only when the principal of a prescribed school has signed a written agreement with the work experience provider to place a particular student on work experience.

This cover is provided subject to the terms and conditions of the policy, which specifically exclude various activities. Information on excluded activities will be provided at the time that work experience placements are arranged.

Student Dress Code

The school uniform is determined by the Executive Principal (in accordance with the Education Act EAGP2006), in consultation with parents, teachers and students. We welcome and appreciate the support of parents and students in regard to the wearing of the uniform.

The uniform is designed to be safe and comfortable for students and affordable for all families. The wearing of the school uniform promotes our school's image in the community as well as school spirit and pride in our school.

Recognised religious head coverings and arm and leg coverings may be worn. Coverings should be plain navy blue. Arm and leg coverings should be worn under the school uniform.

It is a requirement that all students wear the full school uniform on all school occasions, including excursions. Parents are requested to co-operate in ensuring all students are dressed appropriately for school in the full uniform as outlined below.

Uniforms can be purchased from The School Locker.

UNIFORM

1. Polo shirt (mid-navy and blue diagonal design) with Pimlico palm logo. Senior shirt for Year 12 students only.
AND
   • Mid-navy-blue school shorts with "Pimlico" logo on right leg of shorts. These must be of a suitable length i.e. just above the knees.
OR
   • Mid-navy-blue skirt with six inverted pleats at the front and a plain back. Skirt must be of modest length. Please note that netball pleated skirts are not suitable.
2. Plain white or black socks.
3. Lace-up fully enclosed shoes in predominantly black or predominantly white colour. Appropriate shoes include cross trainers, runners or joggers or traditional leather school shoes. Boots and casual footwear such as thongs, sandals, canvas shoes, high-top shoes that cover the ankle, ballet flats etc are not acceptable footwear. Students who have medical certificates to verify use of orthotics should select footwear which complies with the school's footwear policy as above.
4. School uniform hat or cap preferred.
5. Additional items:
   • School jacket with 'Pimlico' palm logo or Pimlico track jacket.
   • Tracksuit pants of navy-blue colour
   • Tights of navy-blue colour (with the school skirt/shorts over them)
   • Pimlico SHS Senior jersey for Year 12 students only
6. Jewellery is limited to two small sleeper/stud earrings per ear. Students who have a side of nose piercing are permitted to use a single stud piercing only. No other facial or body piercings are permitted. This includes but is not limited to "nose rings", "spacers", "spikes" or "rods". Bracelets and rings are not permitted. Necklaces, if worn, should not be visible.
7. A watch with plain wrist band may be worn.
8. The wearing of make-up, including nail polish, is not acceptable and students will be asked to remove it.
9. Hair must be of a natural colour and be worn in a style which meets school community standards. Hair adornments are not permitted.
10. If students are 18 years old and have a tattoo, it must be covered.
11. Writing on shirts or other items of the school uniform or offensive images or text on any clothing or school bags is prohibited.

ITEMS NOT ACCEPTABLE FOR SCHOOL: Clothing other than that mentioned above must not be worn. Denim look clothing, baggy or overly-long pants, excessively short shorts or skirts, fashion head-gear (bandannas, scarves, beanies) should not be worn. Make-up or jewellery other than that which is described above is inappropriate.

Pimlico
Uniform requirements

the School Locker

Compulsory

Junior Unisex
Sports Polo $35

Compulsory

Unisex Sports Shorts
$30

Optional

Girls Sports Shorts
$30

Optional

Skirt
$43

Compulsory

Senior Polo**YR12 ONLY**
$35

Preferred

Bucket Hat
$15

Compulsory

Music Blouse*****
$45

Compulsory

Music Shirt*****
$45

Compulsory

Jacket
$46

Coming in 2021

Track Jacket
$55

* Compulsory for music students
Prices correct as of printing

unlock their potential.
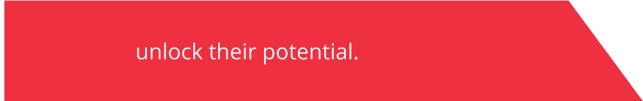
web   www.**theschoollocker**.com.au
phone   (07) 474430 8500
address 161 Duckworth Street Garbutt 4814
         At the Bunnings end of Domain

A Short History

"I feel it could be recorded that no school in North Queensland has commenced under more eventful conditions or in a more historic year than Pimlico High School." These are the words of the Mayor of Townsville, Alderman Angus J. Smith in the first magazine of this school.

The conditions were those found in the Exhibition Hall at the Townsville Show Grounds, and the year was 1959, Queensland's Centenary Year.

When the School opened in January 1959, there were six teachers, 168 students, and one building ('B' block). The first Principal of the school was Mr. J.A. Wolfe B.Sc., followed by Mr M.J. Bourke B.A.

Classes were conducted only at the showgrounds for the first few months of 1959 before students were relocated to the present site. The Minister for Education, Mr. Pizzey, officially opened the school in October 1961.

In 1962, the school was gazetted as a Class II High School and therefore gained its first Deputy Principal, Mr. B. Shaw B.A. The first matriculation students from Pimlico entered the University College of Townsville (then situated on the site of the present TAFE College-Pimlico Campus) in 1963. The present canteen was also opened in 1963.

Year 8 students became part of Queensland Secondary Schools in 1964. Pimlico State High School enrolled 500 year 8 students in that year. The 1966 Year 12 students from Pimlico were some of the original undergraduates of the new James Cook University at Douglas which began with the Arts Faculty in 1967. Year 11 and 12 students at Pimlico, until 1985, used some of the original University buildings, known as the 'Campus' (TAFE on Hugh Street).

Student numbers increased rapidly from the mid 1960's to a peak of 2043 in 1975 when Pimlico State High School was the largest High School in Queensland.

In 1991, Pimlico State High School was gazetted a Band 11 High School.

In 1995, the school celebrated "VP50" (Victory in the Pacific) and commemorated the role of "Anderson's paddock", the site of Pimlico State High School, which was a military base used by American forces during World War 2.

A major facilities programme was completed in 2003 with the construction of a new Visual Arts and Multimedia Centre and extension to our Performing Arts Centre, as well as an extensive refurbishment of student learning areas.

In 2009 the school celebrated its Golden Jubilee.

A new Languages Centre was constructed in 2010, and upgrades to Senior Science laboratories and Manual Arts facilities were completed in 2011. A new classroom building was constructed in 2014, together with refurbishment of some existing classrooms under the Flying Start initiative.

In 2015, the school welcomed Year 7 students.

A new Centre for Excellence in Music was constructed in 2019.

A new Sports Centre was completed in 2021.

A new Performing Arts Centre will be constructed in the near future.

Pimlico State High School is expected to have an enrolment of approximately 1700 students in 2023.

PIMLICO
STATE HIGH SCHOOL
Making a world of difference

VIVIAN ST

P
DROP OFF ZONE

ALBURY ST

ALBURY ST ENTRANCE

HUGH ST

FULHAM RD

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EXIT
ENTRANCE
EXIT
ENTRANCE