

# 2026 Back to School Frequently Asked Questions







Please note that information is correct at time of collation. Information is subject to change.

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# **GENERAL INFORMATION**

### WHEN DOES THE OFFICE REOPEN FOR 2026?

Our office reopens at 8am, Monday 19th January.

Office hours are 8:00am - 4:00pm Monday - Friday (3:30pm on Thursdays).

### SCHOOL CONTACT DETAILS

P: 4759 3444 W: www.pimlicoshs.eq.edu.au

E: <u>principal@pimlicoshs.eq.edu.au</u> FB: <u>https://www.facebook.com/PimlicoSHS</u>
Absences: <u>rolls@pimlicoshs.eq.edu.au</u> Accounts: <u>accounts@pimlicoshs.eq.edu.au</u>

If you are wanting to contact a member of our teaching staff directly, a list is available on our website.

### IT'S IMPORTANT TO KEEP US UPDATED!

There are plenty of times that the school may try to contact you, whether that be if your student is ill and the front office needs to contact you, or receiving emails about important school information and events. If you move, change emails or phone numbers, or even jobs and don't let us know, it makes contacting you difficult.

Please keep us updated by emailing <u>principal@pimlicoshs.eq.edu.au</u> or completing a Change of Details form, located on our <u>website</u> under **Documents** then **Office Documents**.

### **FACEBOOK**

Parents/Carers are encouraged to follow our Facebook page for the latest in information as to what is happening at the school.

Our page can be found: <a href="https://www.facebook.com/PimlicoSHS">https://www.facebook.com/PimlicoSHS</a>

### **QPARENTS**

QParents is a secure user-friendly portal accessible via app or web browser.

It allows Parents/Carers to report absences, access report cards, make payments, give consent for school excursions and other information about your child's schooling online.

Invitations go out at the start of the year, so make sure you check your spam folder.

Email <u>principal@pimlicoshs.eq.edu.au</u> if you have not received the invitation by week 4, and the link will be resent.

# **GENERAL INFORMATION**

### WHAT ARE THE SCHOOL TERMS FOR 2026?

Term 1: Tuesday 27 January - Thursday 2 April Term 2: Monday 20 April - Friday 26 June

Term 3: Monday 13 July - Friday 18 September

Term 4: Tuesday 6 October - Friday 11 December

Year 12 will finish 2026 on: Friday 20 November Years 11 & 10 will finish 2026 on: Friday 27 November Years 9, 8 & 7 will finish 2026 on: Friday 11 December

### WHAT ARE CARE CLASSES?

CARE classes are a daily roll marking class in which the CARE teacher checks in on the students and also reads the daily notices. Wherever possible, students remain in the same CARE class with the same CARE teacher for their duration at Pimlico. CARE commences at 8:45am and it is important that students are on time to CARE every day.



# FIRST WEEK INFO

### WHEN DOES SCHOOL RESUME FOR 2026?

Tuesday 27th January

Year 7 - 8:45am in the DGPAC

Year 9 - 12:00pm in the MPS

Year 12 - 12:00pm in the DGPAC

Wednesday 28th January

Year 8 - 8:45am in the MPS

Year 10 - 8:45am in the Sports Centre

Year 11 - 8:45am in the DGPAC

All year levels are back at school on Wednesday 28th January.

### WHAT ARE THE CLASS TIMES?

PERIOD	MONDAY	TUESDAY - FRIDAY
Assembly or Care Group	8:45am - 8:55am	8:45am - 8:55am
Period 1	8:55am - 10:05am	8:55am - 10:05am
Transition	10:05am - 10:10am	10:05am - 10:10am
Period 2	10:10am - 11:20am	10:10am - 11:20am
Recess	11:20am - 12:00pm	11:20am - 12:00pm
Period 3	12:00pm - 1:10pm	12:00pm - 1:10pm
Lunch	1:10pm - 1:40pm	1:10pm - 1:50pm
Period 4	1:40pm - 2:50pm	1:40pm - 3:00pm

### WHAT DOES MY CHILD NEED FOR THE FIRST WEEK?

Make sure your child has notepads & pens with them on the first few days as they get more information handed to them. Year 8 - 12 students are required to have their BYOD device at school from their first day as students will be participating in a formal onboarding session to the school's network. Year 7 students' BYOD onboarding will commence from Day 2. Students should ensure they bring their laptops from that day onwards. Students will need notebooks alongside their laptops to complete their school-work.

### WHERE CAN I FIND THE STATIONERY LISTS?

The stationery list for each year level can be found on our <u>website</u> under **Documents** then **Stationery Lists** 

### WHEN DOES MY CHILD GET THEIR TEXTBOOKS?

Students are to follow their teacher's instruction about their textbook collection in 2026. SRS fees must be paid, or payment plan set up before students receive their textbooks.

### WHEN DOES MY CHILD GET THEIR ID CARD?

School photos will be taken late February 2026. After we have received the cards from our photographers, ID cards will be issued to students. This may take approximately 6 weeks.

# FIRST WEEK INFO

### WHEN DOES MY CHILD GET ACCESS TO THEIR TIMETABLE?

Students will be given their timetable on their first day back at school in 2026.

### WHAT IS THE BLUE BOOK?

The blue book is the Student Diary. It is stacked with plenty of useful information including signing in and out processes, school rules etc. Students should use their diaries to record homework, assessment and other important information. Make sure you familiarise yourself with its contents.

Parents/Carers are also encouraged to write notes here if your child needs to leave early or will be arriving late to school. Students then take their Blue Book to A8 Student Services before school or at break time to arrange their leave pass.

### **TOILET ACCESS**

To minimise interruptions to the schooling day, the following toilets **are open during class times**: A Block (Boys) and F Block (Girls).

Students require a teacher's signature in the relevant section of their Blue Book to access the toilet during class time. There are limited times during lessons when students are allowed to leave for a bathroom visit. This ensures that students do not miss key learning segments in the lesson. All toilets are open during break times as well as before and after school and allocated as below.

Year 7 & 8	Years 9 & 10	Years 11 & 12
Boys - A Block Toilets	Boys - F Block Toilets	Boys - K Block Toilets
Girls - C Block Toilets	Girls - K Block Toilets	Girls - F Block Toilets

### YEAR 7 PLAY AREAS

For the first 5 weeks of school, before school and at break times, the area on "The Hill", under the shade shelters in the Quad, the area under A Block and the tennis court closest to the roadway area are limited to Year 7 students. (see map)

These areas provide space to settle into high school and get to know each other during first term. Year 7 students are also welcome to move around other areas of the school during break time.

### **PLAYGROUND**

A new playground is being installed over the 2025/26 summer vacation. Once its installation is complete the school will provide guidance on how and when students an access it.

# **UNIFORMS**

### WHAT IS THE STUDENT DRESS CODE?

The Student Dress Code can be found on our website under **Documents** then **Policy Documents**.

### WHERE CAN I PURCHASE SCHOOL UNIFORMS?

Uniforms can be purchased from School Locker at Domain (near Bunnings).

W: theschoollocker.com.au P: 4430 8500 E: townsville@theschoollocker.com.au

### IS THERE A SECOND-HAND UNIFORM STORE?

The P&C operates a pop up second-hand uniform shop at various points through the year. Be sure to watch our <u>Facebook</u> page for more information. EFTPOS facilities available.

You can find the P&C uniform store on the ground floor in A Block. Once you pass through the glass sliding door in our atrium, turn left then right at it can be found at the end of the corridor.

If you need to contact the P&C, you can email them at <a href="mailto:pandc@pimlicoshs.eq.edu.au">pandc@pimlicoshs.eq.edu.au</a>

# WHAT IF...

### WHAT IF MY CHILD IS GOING TO BE ABSENT?

If your child is going to be away from school due to illness or other reasons, there are several ways to notify the school:

- · Leave a message on the school phone 47593444
- · Send an email to rolls@pimlicoshs.eq.edu.au
- · Log an absence in the QParents app.

You may also reply to a text message from the school notifying you of an absence.

### WHAT IF MY CHILD IS SICK DURING SCHOOL?

Students are to report to our Front Office sick bay window for assistance. If Parents/Carers need to be contacted, it will be from the front office. Students are **not to call** Parents/Carers directly from their own phone and **must report** to the sick bay for monitoring for their own wellbeing.

Please ensure your contact details are current for this reason. For any changes to your emergency contacts please complete a change of details form located on our <u>website</u> under **Documents** then **Office Documents**.

### WHAT IF MY CHILD NEEDS TO LEAVE EARLY?

Students are to bring a signed note in their bluebook written on the date of the absence and go to A8 in the morning or first break to get their leave pass and then they can leave straight from class to meet the parent. Alternatively, Parents/Carers can ring the office (47593444) to arrange the leave pass.

Students need to collect their leave pass from A8 before school or at first break. Please arrange for passes prior to 8:30am as we do not have phones in the classrooms and we may not have staff available to find your student at short notice.

No pass - students are not to leave the school. Parents/Carers are not to contact students directly during the day as we have a phone away for the day policy.

### WHAT IF MY CHILD IS ARRIVING LATE?

School starts at 8.45am with CARE Class where students are signed in. If your student arrives to school after this time, they must report straight to AO8 to sign in on arrival.

Parents, please put a signed note in the students' bluebook on the date of the late arrival, with reason that they are late or call the school (47593444).

If you are bringing the student to sign in, please go to the General Office. Parents/Carers are not permitted to go to the AO8 Student Services office.

Students who arrive late without a note may be issued with a lunchtime detention.



# WHAT IF...

### WHAT IF MY CHILD HAS AN ALLERGY / MEDICAL CONDITION?

We have plenty of students with a range of conditions that our staff can assist with. Please email <a href="mailto:principal@pimlicoshs.eq.edu.au">principal@pimlicoshs.eq.edu.au</a> with information about your child's condition and one of our team will make contact asap with further information about our procedures and help with any questions that you may have.

### WHAT IF MY DAUGHTER NEEDS HYGIENE PRODUCTS?

Students can access emergency hygiene products from:

- · The front office team;
- Student Services (A8);
- · Melissa Gillett, our School Based Health Nurse; or
- · A dignity vending machine that dispenses products at the press of a button can be found in the C Block Girls bathroom. This is a collaboration between Share the Dignity and the Department of Education.

### WHAT IF I NEED TO SPEAK TO SOMEONE?

With over 1500 students at Pimlico SHS, all our team is extremely busy, but there is a way to best get your concern or question addressed.

Please email your concern to <u>principal@pimlicoshs.eq.edu.au</u> and it is essential to please include:

- · your students name
- · year level
- · as much information about the situation as possible.

This will allow us to direct your concern to the right team member/s, let the staff member start investigating the concern and have the relevant staff member make contact with you within a timely manner. We try to respond to all emails within 48 hours, however this may take longer if staff are absent.

Please do not come to the front office and expect to see a staff member immediately as they could be teaching, or in other meetings, attending personal development courses or assisting students. If you do wish to make an appointment with a staff member, please email <a href="mailto:principal@pimlicoshs.eq.edu.au">principal@pimlicoshs.eq.edu.au</a> and that staff member will make contact with you as to the best time for all parties to have a meeting.

Our staff list is also available on our <u>website</u> under the "Our School" tab, then click under "Our Staff".

# WHAT IF...

### WHAT IF I WANT TO ENTER THE SCHOOL GROUNDS TO SEE MY CHILD?

Parents/carers are not allowed to enter the school grounds to find their child or visit a class room / staff room. They are to sign in at our front office and wait for further assistance.

### WHAT IF I'M NOT GETTING EMAILS FROM SCHOOL

There may be a few answers to this question.

- 1. We don't have your latest / correct email, so please contact the school via email <a href="mailto:principal@pimlicoshs.eq.edu.au">principal@pimlicoshs.eq.edu.au</a> with your enquiry so we can double check your details.
- 2. Emails could be bounced to your spam / junk folder. Its a great idea to periodically check your junk folder to ensure nothing has slipped through that may be important. The 2 main domains you would be looking out for are:
  - · (USERNAMEHERE)@pimlicoshs.eq.edu.au
  - · <USERNAMEHERE>@eq.edu.au

# **TRANSPORTATION**

### PICK UP AND DROP OFF ZONES

Our main drop off / pick up zone is accessible down Albury Street. (see map) There is limited drop-off area out the front of the school on Fulham Road along with plenty of room available at the Gill Park turn in.

### **OUR NEIGHBOURS**

Please be mindful of the surrounding business including the TAFE and our next-door neighbours. Do not use their parking spots for dropping off and picking up students OR for student parking. Please also do not park across driveways or block access to their property.

### **ON-SITE PARKING PARKING**

If you are coming to the office for appointments, we have visitor parking located just inside the entrance gate in the front admin carpark. Please do not park in the Admin Only parking spots as these are reserved for Admin Staff.

### STUDENT PARKING

Senior students that are driving themselves to school are **not to park** inside the school grounds as these limited spaces are reserved for our staff members. Students can park in parking zones on Albury Street, Grosvenor Street and surrounding streets. Please ensure they are mindful of our neighbours and leave enough space near driveways or not block access to rubbish removal bins. Council rules apply while parking in these streets and signed accordingly.

Student drivers need to collect a form from the front office, complete it, ensuring it is signed by Parents/Carers so their their vehicle & passenger details are registered with the school.

### WHERE ARE THE BIKE RACKS?

The bike racks are located behind the Library. (see map) Students need to access the bike racks via the library carpark off Fulham Road or Albury Street and must walk their bikes or scooters through the school grounds. Students also need to be responsible for locking their property. Bike racks are locked at 9am and reopened at 2:50pm.

### **GATE OPENING AND CLOSING TIMES**

Our school gates close through the day for the safety of our school community.

- · All gates are timed to open between 7am to 8.45am
- · Albury Street gate open between 2.30pm to 6pm
- · Vivian Street gate open between 2.30pm to 4pm
- PAC Exit & Pedestrian (no entry) gates open between 3pm to 4pm.
- Administration entry to vehicles is closed between 2.45pm to 3.15pm

# TRANSPORTATION

### **40KM SCHOOL ZONE**

Hugh Street & Fulham Roads are now School Zone friendly in an effort to increase the safety of our students in the mornings and afternoons.

Motorists should be aware that this speed limit is in place on school days from:

Monday to Friday 8:00am - 9:00pm 2:30pm - 3:30pm

### **BUS ZONES**

There are 2 areas where buses leave from. One on Fulham Road, and the other at the back of the ovals, towards Gill Park. (see map)

### **BUS PASSES**

Kinetic will contact the school in the new year about issuing school bus passes. Please access their website for further information <a href="https://www.wearekinetic.com/au/townsville/tsv-school-travel">https://www.wearekinetic.com/au/townsville/tsv-school-travel</a> and keep an eye on our Facebook page for more details.

### WHAT IF THE BUS RUNS LATE ARRIVING TO SCHOOL?

Translink will contact the school if buses are running late in the mornings, that way we know your child will be arriving late. They still need to report into Student Services (AO8) to get signed in.

### PERSONAL MOBILITY DEVICES (E-SCOOTERS & E-BIKES ETC)

Does your child ride an e-scooter or e-bike? Did you know that only children 16 and over are allowed to ride e-scooters unsupervised? Is their e-bike legal? If your child's device has certain features, it is illegal to ride in public, and they (or you) may be subject to significant penalties.

Get the facts on PMDs by visiting:

https://streetsmarts.initiatives.qld.gov.au/pmd/get-the-facts/

For further tools and tips, please visit:

https://streetsmarts.initiatives.qld.gov.au/pmd/tools-tips/

# **FINANCE**

### STUDENT RESOURCE SCHEME (SRS) AND INVOICING

Participation in the Student Resource Scheme (SRS), provides students with textbook and equipment hire - e.g. physical or electronic textbooks, calculators, musical instruments, cameras, art and craft materials, manual arts materials, printing of reference material to complement and/or substitute for textbooks etc. It's an affordable way for parents/caregivers to provide these resources without having to purchase outright.

In 2026 the SRS fee is \$275\*. This can be paid in full as a single payment or:

- an initial payment of \$100 must be made BEFORE students can receive any resources, we ask for this amount ASAP
- a second instalment due in Term 2 on 9/05/26 (\$100) and
- · a final payment in Term 3 on 07/08/26 (\$75)

Please see the school website for further information about what the scheme includes. Payments can be made by clicking the BPOINT link on the invoice/ QParents app/ direct deposit/ Centrepay/ in person by EFTPOS and Credit card NO CASH.

### PIMLICO ACCOUNTS WINDOW IS CASHLESS

The following payment methods are available...

- · INVOICED ACTIVITIES BPOINT (Web & Phone), EFTPOS & QParents
- · NON-INVOICED ACTIVITIES EFTPOS & Direct Deposit
- PAYMENT PLANS (SRS & Fees only) BPOINT eDDR & CentrePay

Or you can simply log in to your Qparents portal and online at any time via the payments function.

## BOYD

### BRING YOUR OWN DEVICE (BYOD) INFORMATION

All year levels must all have a device while at school. On our <u>website</u>, you will find a considerable amount of information about our BYOD program, including our Student Charter which has plenty of information inside including how to access the Microsoft Suite for free!

Head to our <u>website</u>, click on **Curriculum** and the **Bring Your Own Device**. If you have any BYOD questions, please email <u>ITSupport@pimlicoshs.eq.edu.au</u>

### STEP DEVICES AND EQUITABLE ACCESS

**No Cost** loan devices for students and families with Equitable Access or Financial Hardship considerations are available from the school, subject to an application process. These devices are new (less than three-years old) devices purchased in co-contribution with the Department of Education's "STEP" program and include Accidental Damage Protection insurance as part of their purchase.

Devices are **loan devices only** and are provided to students only for the duration of the school year, to be returned at the conclusion of the student's time with us (usually Term 4, but early departures will also require the device to be returned).

Specific details for the program and application process are available at our website, in the 'Student Equitable Access Device Charter' PDF document. The charter agreement form must be signed, returned to the school, and approved by a deputy principal before a device can be issued.

# **HEALTH & SOCIAL**

### YEAR 7 & YEAR 10 SCHOOL IMMUNISATION INFORMATION

Our school participates in Queensland Health's annual School Immunisation Program.

All Year 7 students will be offered free vaccinations as recommended on the National Immunisation Program schedule. The vaccination team will be visiting the school to give free vaccinations on Thursday 7 May 2026, Human Papillomavirus (HPV) and Diphtheria, Tetanus, Pertussis (whooping cough)

All Year 10 students will be offered free vaccinations as recommended on the National Immunisation Program schedule to protect against Meningococcal ACWY and Meningococcal B (2 doses).

- · Dose 1: Friday 5 June 2026.
- · Dose 2: Friday 7 August 2026.

The vaccinations will be administered by a team of authorised immunisation program nurses. Parents/Carers are encouraged to ensure their children have adequate breakfast on the morning of the vaccination.

Please complete, sign and return your child's consent form to the school office as soon as you receive it.

For more information go to: <a href="https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/diseases-infection/immunisation/schedule/schools">https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/diseases-infection/immunisation/schedule/schools</a>

### MPS, DGPAC & THE SPORTS CENTRE

You will hear and see a lot about the DGPAC and MPS in your time at Pimlico SHS - but what does that stand for?

- · MPS: Multi Purpose Shelter: The are undercover area between V Block & Q Blocks.
- DGPAC: Denise Glasgow Performing Arts Centre: Located along Hugh Street.
- · Sports Centre: The under cover shelter on the oval near Albury Street entrance.
- · The Hill: Sheltered area in our Quadrangle near B Block.

### HOMEWORK CLUB

After school on Thursday afternoons (3:05pm - 4:30pm) volunteer staff help students squeeze in a little extra study in V1-2. Bookings are not required. Homework club will recommence early in Term 1, be sure to watch our Facebook page for more information.

# **HEALTH & SOCIAL**

### WHAT SOCIAL CLUBS CAN MY STUDENT BE INVOLVED IN?

The school has plenty of different activities that students can engage in before school, during breaks and occasionally after school as well.

The new year will see new opportunities for students to form new groups and friends in these social activities.

Activities this year included:

Lego Club
 Makers Club
 Milo Club
 Junior Choir
 Chess Club
 Esports Club
 Motorsports Club
 First Nations
 Cultural Dance &
 Song Group

· Drama Club · Homework Club · Pimlico Voices Choir

· Together Tuesdays - an initiative lead by our Student Council to encourage a greater school spirit.

These activities are set to return next year and students are encouraged to listen to morning notices for club information in the first few weeks of term 1.

Students are also encouraged to talk with the Year Coordinators if they believe there is a new club that should be launched.

# **POLICIES**

### MOBILE PHONE / DEVICE POLICY - "AWAY FOR THE DAY"

Mobile phones brought to school by students must be switched off and stored in students' bags from the first bell to the last bell of the school day. Where a student does not comply with school expectations, the mobile phone will be confiscated. The only three exceptions are:

- 1. Your teacher gives you permission to use your device for curriculum related purposes. If this is out of the classroom, you will be given a permission slip.
- 2. For purchasing at the school canteen or making payments at the cashier window of the general office. In each of these situations, your mobile phone can only be removed from your bag at these locations and must be turned off and placed back into your bag once payment is made.
- 3. To monitor or manage a medical condition as documented on your Individual health plan and/or emergency health plan.

Students are urged to ensure the security of their mobile phones, as with other valuables. The policy on mobiles phones and other electronic media is available on the Pimlico State High School website.

### CONFISCATION OF PERSONAL TECHNOLOGY DEVICES

Personal Technology devices includes mobile phones and earphones/air pods/headphones.

- On the first occasion in a term that a student does not comply with school expectations, the student's device will be confiscated and kept securely at the General Office, labelled with the student's name. AO8 administration staff will contact the student's parent/ guardian to advise them. The student is permitted to collect their device at the end of the school day.
- 2. On the second and any subsequent occasion in a term that a student does not comply with school expectations, the device will be confiscated and kept securely at the General Office. The student's parent/guardian will be contacted and the device will only be returned to the parent/guardian.

### WHERE CAN I FIND THE STUDENT CODE OF CONDUCT?

The Student Code of Conduct can be found on our <u>website</u> under **Documents** then **Policy Documents**.

# **CANTEEN AND P&C**

### CANTEEN

Striking a balance between "sometimes" foods and healthy options, the canteen has something for everyone, including vegetarian and gluten free options. The canteen is located in D block (see map). The 2026 price list will be issued the first week of school.

### **CANTEEN - PARENT VOLUNTEERS**

Our Canteen is run by the school Parents & Citizens (P&C) and are always on the lookout for friendly people to give a hand and have some fun!

- "Why volunteer?" No two days in the Canteen are ever the same! We are a wonderful team who enjoy a chat & having a laugh while getting the job done.
- "Do I need to have a student at Pimlico to volunteer?" No! Parents/Carers, Grandparents, older siblings, Aunts, Uncles, even neighbours are all welcome to be a volunteer!
- "But I don't have experience working in a kitchen?" Not a problem! We are not looking for Master Chef contestants! It's basic food prep - hot dogs/sandwiches, bagging and wrapping food items.
- "Do I have to handle cash or serve the students?" Volunteers do not deal with money collection or interact with students. There are plenty of other things you can help with in the Canteen.
- "Do I need to come in every day?" Not at all! Gone are the days of having to volunteer all day, every specific day - we are very flexible and appreciative of volunteers' time and availability.

If you would like more information about volunteering in the Canteen, please email our convenor Jeena on <a href="mailto:canteen@pimlicoshs.eq.edu.au">canteen@pimlicoshs.eq.edu.au</a>

### PARENTS & CITIZENS ASSOCIATION (P&C)

The P&C at Pimlico State High School is highly active and has long had an excellent working relationship with the Principal, staff, and students. The primary objectives of the P&C are to: Promote the interests of Pimlico State High School; and assist with the school's development and ongoing improvement.

The P&C meets in the library at 7.00pm on the second Tuesday of each month during school terms.

For more information about our P&C, please email pandc@pimlicoshs.eq.edu.au

Please note that information is correct at time of collation. Information is subject to change.

# MAP

