



PIMLICO

STATE HIGH SCHOOL

Making a world of difference

Year 11 Business Subjects 2021-2022



Business Faculty Subjects

- Accounting
- Business
- Certificate III in Business



Accounting

- Provides opportunities for students to develop an understanding of the essential role of organising, analysing and communicating financial data and information in the successful performance of any organisation.
- Course of study can establish a basis for further education and employment in the fields of;
 - accounting,
 - business management,
 - finance,
 - law,
 - economics
 - and commerce.





Accounting Topics

Unit 1	Unit 2	Unit 3	Unit 4
<p>Real world accounting</p> <ul style="list-style-type: none">• Accounting for a service business — cash, accounts receivable, accounts payable and no GST• End-of-month reporting for a service business	<p>Management effectiveness</p> <ul style="list-style-type: none">• Accounting for a trading GST business• End-of-year reporting for a trading GST business	<p>Monitoring a business</p> <ul style="list-style-type: none">• Managing resources for a trading GST business — non-current assets• Fully classified financial statement reporting for a trading GST business	<p>Accounting — the big picture</p> <ul style="list-style-type: none">• Cash management• Complete accounting process for a trading GST business• Performance analysis of a listed public company



Accounting Assessment

Formative assessments

Unit 1		Unit 2	
Formative internal assessment 1 (IA1): • Examination — combination response	25%	Formative internal assessment 3 (IA3): • Examination — combination response	25%
Formative internal assessment 2 (IA2): • Examination — combination response	25%	Formative external assessment (EA): • Project — end of year reporting	25%

Summative assessments

Unit 3		Unit 4	
Summative internal assessment 1 (IA1): • Examination — combination response	25%	Summative internal assessment 3 (IA3): • Project — cash management	25%
Summative internal assessment 2 (IA2): • Examination — combination response	25%	Summative external assessment (EA): • Examination — short response	25%

Business

- Provides opportunities for students to develop business knowledge and skills to contribute meaningfully to society, the workforce and the marketplace and prepares them as potential employees, employers, leaders, managers and entrepreneurs.
- Course of study can establish a basis for further education and employment in the fields of;
 - business management,
 - entrepreneurship,
 - business analytics,
 - international business,
 - marketing,
 - and human resources management.





Business Topics

Unit 1	Unit 2	Unit 3	Unit 4
Business creation <ul style="list-style-type: none">• Fundamentals of business• Creation of business ideas	Business growth <ul style="list-style-type: none">• Establishment of a business• Entering markets	Business diversification <ul style="list-style-type: none">• Competitive markets• Strategic development	Business evolution <ul style="list-style-type: none">• Repositioning a business• Transformation of a business



Business Assessment

Formative assessments

Unit 1		Unit 2	
Formative internal assessment 1 (IA1): • Examination — combination response	25%	Formative internal assessment 3 (IA3): • Investigation — business report	25%
Formative internal assessment 2 (IA2): • Extended response — feasibility report	25%	Formative external assessment (EA): • Examination — combination response	25%

Summative assessments

Unit 3		Unit 4	
Summative internal assessment 1 (IA1): • Examination — combination response	25%	Summative internal assessment 3 (IA3): • Extended response — feasibility report	25%
Summative internal assessment 2 (IA2): • Investigation — business report	25%	Summative external assessment (EA): • Examination — combination response	25%

Certificate III in Business



DELIVERED IN PARTNERSHIP WITH BINNACLE TRAINING RTO 31319

- Students achieve skills in leadership, innovation, customer service, personal management and financial literacy – incorporating the delivery of a range of projects and services within their school community. Micro business opportunities are also explored.
- Graduates will be able to use their Certificate III in Business
 - as an entry level qualification into the Business Services Industries (e.g. customer service adviser, duty manager, administration officer)
 - to pursue further tertiary pathways (e.g. Certificate IV, Diploma or Bachelor of Business)

Cost is \$210



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Certificate III Business Units

Unit Code	Unit Name	
BSBWHS302	Apply knowledge of WHS legislation in the workplace	Core
BSBFLM312	Contribute to team effectiveness	Elective
BSBWOR301	Organise personal work priorities and development	Elective
BSBITU314	Design and produce spreadsheets	Elective
BSBITU312	Create electronic presentations	Elective
BSBPRO301	Recommend products and services	Elective
BSBCUS301	Deliver and monitor a service to customers	Elective
BSBWRT301	Write simple documents	Elective
BSBITU306	Design and produce business documents	Elective
BSBLED301	Undertake eLearning	Elective
FNSFLT205	Develop knowledge of the Australian financial system and markets	Elective
FNSFLT401	Be MoneySmart through a career in small business	Elective
ICTWEB201	Use social media tools for collaboration and engagement	Optional Elective
FNSFLT301	Be MoneySmart	Optional Elective



Cert III in Business Assessment

- Learning experiences will be achieved by students working alongside an experienced Business Teacher – incorporating the delivery of a range of projects and services within their school community. This includes participation in R U OK? Mental Health Awareness Week – Team Project and a Major Project where students design and plan for a new product or service.
- A range of teaching/learning strategies will be used to deliver the competencies. These include:
 - Practical tasks
 - Group work
 - e-Learning projects