

# ENROLLING A WINDOWS BYO DEVICE

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

These instructions will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please contact your school to obtain these details.

These instructions are for Windows 11 and above. You may find some of the screens look different to the ones provided here if you have an older version of Windows or there are changes made to Intune.

If the installation fails at any time, please try again.

**Please note:** If you have any problems with installing Intune or using it afterwards, please contact your school for assistance.

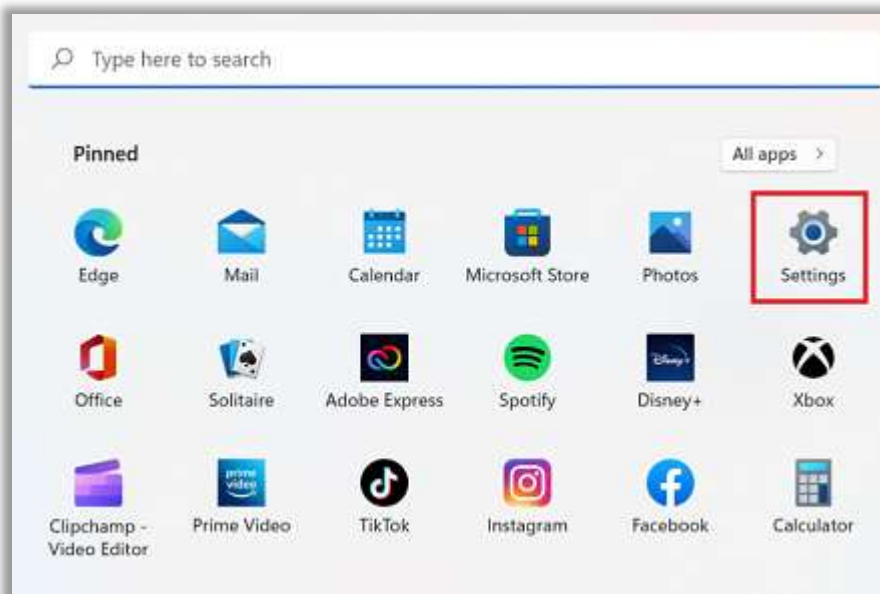
## Instructions

### Step 1. Install Intune

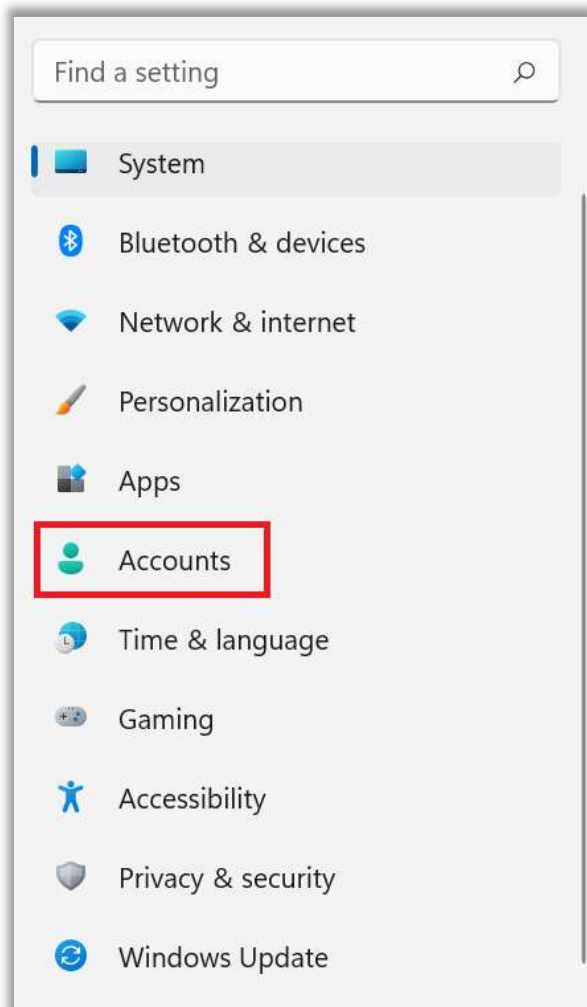
- a. Connect to the internet and select the Windows icon at the bottom of your screen



- b. Select the **Settings** icon



c. Select **Accounts**



d. Select **Access work or school**. If your account is already listed, select it and then select **Disconnect**. Then select **Connect**.



- e. Enter your school *@eq.edu.au* email address and select **Next**.

Set up a work or school account

You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

mstaff78@eq.edu.au

Next

- f. Please enter your username, password, accept the terms and conditions, and **Sign in**.

**Managed Internet Service**

Sign in with your username and password

Username \* mstaf78

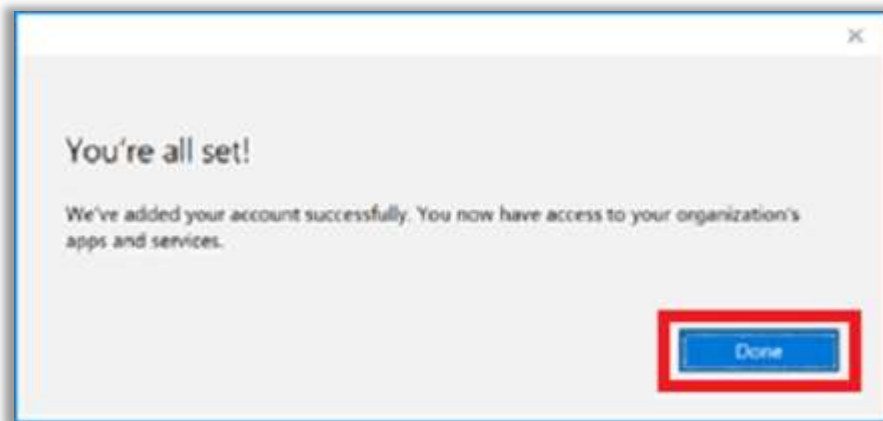
Password \* .....

I agree to the [conditions of use](#)

Sign in

[Change my password](#)

- g. Please select **Done**.

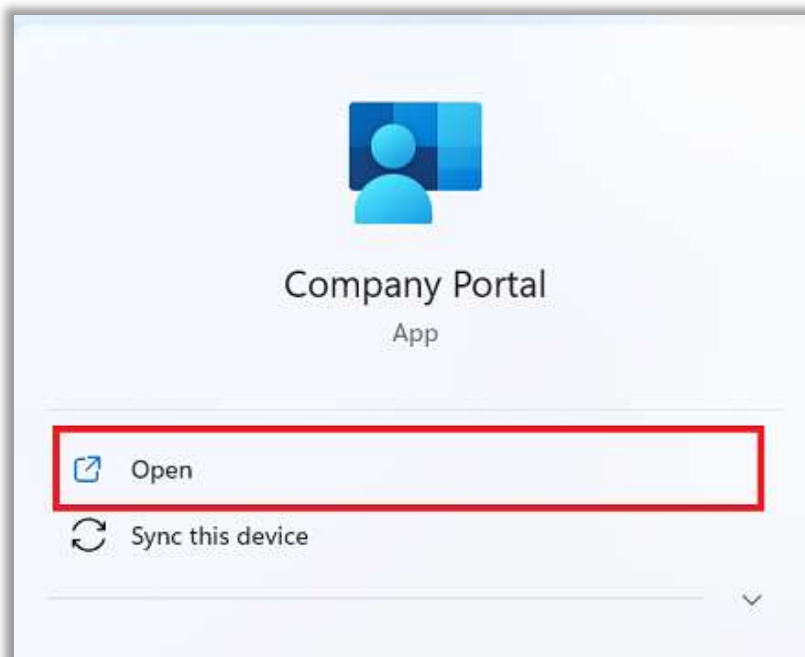


- h. Check your account has been added. Your account details will be displayed.

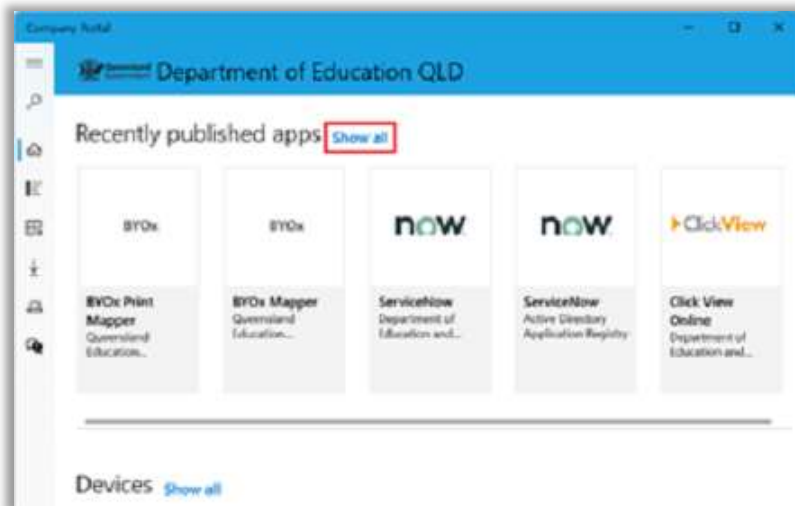


## Step 2. Install BYOx Mapper

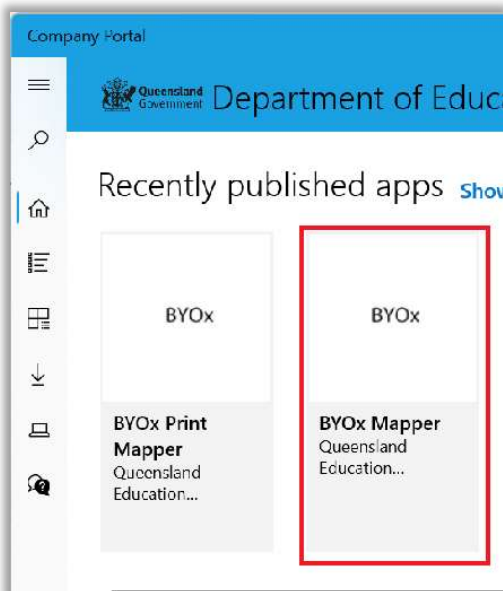
- a. Select the **Windows icon** at the bottom screen, and then open the Company Portal application. If requested, sign in with your school user name and password.



- b. Select **Show all** to see the apps your school has indicated you require.



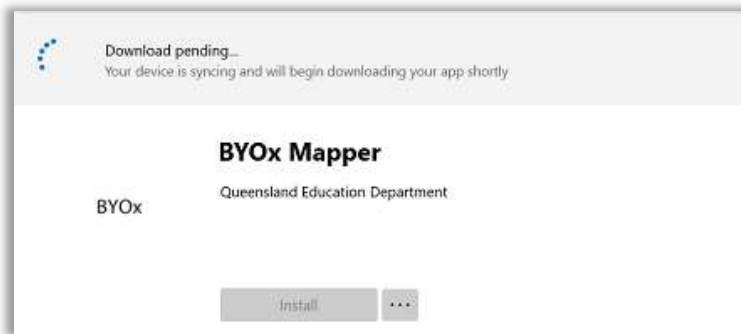
- c. Select an app to install. In this example, we will use BYOx Mapper



- d. Select the **Install** button.



- e. A downloading message will be displayed during installation.



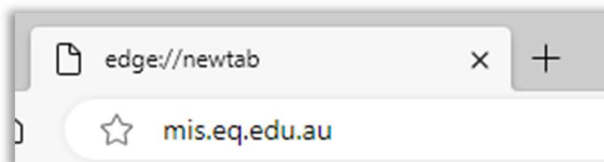
- f. The app has finished installing.




- g. To check your app has installed, select **Installed apps** and see it in the list.

### Step 3. Connect to Outlook for email and OneDrive for files.

- a. Open Edge web browser and navigate to: [mis.eq.edu.au](https://mis.eq.edu.au)



- b. Click on the 9 dots icon  and select Outlook or OneDrive.

